CYDWEITHREDFA GWELLA GWASANAETHAU
GOFAL A LLESIANT **GOGLEDD CYMRU**

NORTH WALES SOCIAL CARE AND WELL-BEING
SERVICES IMPROVEMENT COLLABORATIVE

North Wales Regional Partnership Board

Information for individual/service user representatives

1. Background

1.1 Regional Boards are a legislative requirement under the Social Services and Well-being (Wales) Act 2014 (Part 9) and the Partnership Arrangements (Wales) Regulations 2015.

1.2 The regulations set out by Welsh Government establishes the main requirements, purpose and responsibilities of the Regional Partnership Board.

2. Purpose

2.1 The Board will provide strategic advice and guidance; be supportive and enabling whilst also constructively challenge, specifically in relation to:

- Responding to the population assessment in accordance with section 14 of the Act.
- Implementing the plans for each of the local authority areas covered by the Board under section 14A of the Act.
- Ensuring the partnership bodies provide sufficient resources for the partnership arrangements in accordance with their powers under section 167 of the Act;
- Promoting the establishment of pooled funds where appropriate.
- Ensuring that services and resources are used in the most effective and efficient way to improve outcomes for people in their region.
- Preparing an annual report for Welsh Ministers on the extent to which the board's objectives have been achieved.
- Providing strategic leadership to ensure that information is shared and used effectively to improve the delivery of services, care and support, using technology and common systems to underpin this.

2.2 The Regional Board will prioritise the integration of services in relation to:

- Older people with complex needs and long term conditions, including dementia;
- People with learning disabilities;
- Carers, including young carers;
- Integrated Family Support Services;
- Children with complex needs due to disability or illness.

Individual and service user members' responsibilities

Responsibilities include:

- To provide a Service User or Carer perspective to the business of the Regional Partnership Board (RPB).
- To contribute to discussions that take place during RPB meetings, based on your own experience as a service user or carer.
- To prepare for RPB meetings by reading the agenda and papers in advance and raising any issues for clarification with the Chair or Head of Regional Collaboration.
- To maintain the confidentiality of agenda papers, discussion and decisions made.
- To attend RPB meetings.
- To make sure you understand the priorities and objectives of the RPB and communicate them to others as required.
- To provide a link between the RPB and other service users/carers as required.

Term: Two years

Frequency of meetings: monthly at present

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Involvement description for individual/service user board members

Appointment:	**Individual/Service User Board Member**, North Wales Regional Partnership Board
Accountable to:	North Wales Regional Partnership Board
Working with:	Board Members, local Third Sector Networks, individual and carer groups, statutory partners.
Reimbursement	Currently voluntary basis with full reimbursement of reasonable expenses
Appointment term	Two years
Time commitment	Approximately 1 day per month

Role of the local North Wales Regional Partnership Board

The North Wales Regional Partnership Board provides leadership in decision making, guidance, influence and support to ensure successful delivery of Health and Care Services to people in North Wales.

Role of the Individual and Carer Partnership Board Member

Membership of the North Wales Regional Partnership Board for individuals provides a voice for people in contact with health and social care services for people of all age. The members chosen to represent people will be recruited and appointed through completing an expression of interest form. Once the deadline has passed, provided the person specification is completely filled in and meets the general requirements for membership, people will be invited to attend a virtual peer selection meeting to discuss the role and the requirements and choose two people. These people will be encouraged to attend other engagement forums also.

The selection process for individuals participating in the North Wales Regional Partnership Board needs to ensure the 2 representatives selected collectively represent the diversity of those who have experience of or have previously been in contact with health and/or social care services in North Wales.

People will be given the appropriate support to be fully functioning members of the Partnership. Papers will be distributed within enough time to understand and digest the information. Documentation will be clear and accessible, avoiding the use acronyms or jargon. Information will be circulated to people in ways and in formats most useful to them.

Personal skills

These criteria will be assessed during the application and subsequent peer selection process

Criteria	E = Essential D = Desirable	Expression of Interest (EOI)/Recruitment process
Individual in contact with health and social care services provided in North Wales	**E**	EOI
Willing to establish strong links with local groups/forums connected with health and social services	**E**	EOI/ Peer Selection Process
Able to meet a regular time commitment for involvement on the North Wales Regional Partnership Board	**E**	EOI
Ability and skills to promote the perspectives of individuals and carers and to reflect their views. Understanding of “Representation”.	**E**	EOI/ Peer Selection Process
Ability to work alone or role share and/or as part of a team in partnership	**E**	EOI
Ability to keep abreast of local and national health and social care legislation, policy and practice	**E**	EOI/ Peer Selection Process
Good communication skills at all levels and through a variety of mediums	**E**	EOI/ Peer Selection Process
Ability to be assertive when necessary	**E**	Peer Selection Process
Ability to be challenging, in a constructive manner.	**E**	Peer Selection Process
Flexible and adaptable	**E**	EOI/ Peer Selection Process
IT skills or willingness to learn	**D**	EOI
Welsh speaker	**D**	EOI/ Peer Selection Process

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North Wales Regional Partnership Board

Individual Representative

Expression of Interest

Name:

Address:

Phone number:

Email:

Data Protection We will keep your contact details private/confidential. They will **only** be used for contacting you directly about recruitment on to the North Wales Partnership Board and the process for membership. The content of your Expression of Interest may be shared/used with others during the Peer Selection Process. You will have an opportunity of sharing this in whatever way you wish.

We would like you to describe your skills and experiences below. Please refer to the Role Description and/or other supporting membership documentation provided.

1. We are looking for people who have strong involvement and influencing skills. Please describe what you have done in this area. Who were you trying to influence and/or involve and why? How did you use these skills? What was the outcome?

2. We are looking for people able to draw on their own recent or current experiences of using health and/or social care services in North Wales to inform their role on the North wales Regional Partnership Board. Please outline some of your experience and how you would relate it to this role?

3. We are looking for people who may be able to draw on existing networks that you are involved in and/or potential for reaching new people. Please describe your experience of this and how you would use it to benefit the Regional Partnership Board? Please mention if you are a member of another local or national organisation such as a charity, local group, etc

4. We are looking for people who are able to work as part of a team. How do you or did you interact with other team members? Give an example of a success, and your part in it, including any problems and how they were resolved.

5. We are looking for people who are highly motivated and committed. Please describe your interest in becoming a member of the Regional Partnership Board?

Please answer all questions above.

If you do not have enough room within the form to write all you'd wish, additional pages may be attached.

Completed Applications can be sent to Catrin.Roberts@denbighshire.gov.uk

County Hall
Wynnstay Road
Ruthin
LL15 9AZ

Closing date: 23rd July 2021